Sandra Fleming 29400 May Street, Niles, MI 49120 sfleming1235@gmail.com

Education:

- Attended workshops, presentations and other continuing education opportunities on auditory processing, grant writing, reading strategies, learning disabilities, brain injury and cognition, diversity and sensitivity and more
- Master's Degree in Education Mental Retardation, all levels and Learning Disabilities, all levels Indiana University at South Bend, 1986
- Bachelor's Degree in Education Elementary Education/Mild Mental Retardation Bowling Green State University, 1980 Bowling Green, OH

Employment History:

- 2012-present: Freelance writer for various educational content publishers. Completed multiple Social Studies and ELA projects for elementary and middle school levels. Experience writing test questions, reading passages, word problems, capstone projects, instructional material, working with CCSS content, Webb's DOK levels, and Bloom's Taxonomy.
- 1999-present: Freelance writer for various publications, including local newspapers, <u>www.bestappsforkids.com</u>, Wee Ones Magazine, and more. Articles published include parenting, educational, and childcare-related topics. Books available on Amazon.com, Teacherspayteachers.com, and other sites. Experience designing curriculum, learning exercises and high-stakes test items.
- 1996-present: Online instructor, tutor, and webinar presenter.
- 1995-present: Grant writer for various organizations, including Cass District Library, Cassopolis, Michigan and Edwardsburg Sports Complex, Edwardsburg, Michigan.
- 1990-present: Workshop and training presenter for clients including the YWCA, Child Care Resource and Referral Agency, and various childcare centers.
- 1980-present: Private tutor, all ages. Experienced at providing assistance with middle and high school social studies content. Specializing in working with struggling readers and special needs students.
- 2005 to 2013: literacy and academic trainer/consultant for Woodlands Behavioral Health Care, Cassopolis, Michigan, working primarily with adult DD population.
- 1981-1986: Classroom Teacher, Elkhart Community Schools, Elkhart, Indiana.
- 1980-1981: Substitute Teacher, Elkhart Community Schools, Elkhart, Indiana.
- 1979: Camp Counselor for clients with developmental disabilities, Camp Courageous, White House, Ohio

Volunteer Involvement:

- 2015-present: Girl Scout Community Coordinator
- 1980-present: Literacy/math tutor for various organizations and clients
- 1990-present: Christian Education Leader, Teacher and Curriculum Designer at Hope United Methodist Church, Edwardsburg, Michigan
- 2005-present: Girl Scout Training Facilitator
- 2000-2005: Girl Scout Service Unit Manager

References available on request.